



# ARTIST APPLICATION PROCESS

## ARTIST INFORMATION GUIDE

### OVERVIEW

- All applications are via our **online Expression of Interest (EOI) forms** on the website.
- EOI applications are required to be considered as an Artist within our Gallery, an Artist who wishes to have an Exhibition and/or apply for a Spotlight Feature.
- We understand Artists are busy and do not wish to create unnecessary pressure through a single annual application period. Our rolling opportunities also allow Artists time for the continued development of new work, which can be shared with the Gallery Curatorial Panel as it evolves.
- We offer **two pathways** designed to provide Artists with a broader range of opportunities and more tailored avenues for consideration, with each pathway following a **simple two-stage process**. This approach allows the Gallery to thoughtfully review each Artist's practice and identify opportunities that may best align with their work, while also making the process more streamlined and supportive for Artists.
- By **submitting core materials through the initial EOI process**, Artists create a central profile that can be considered across multiple opportunities, including Exhibitions and Spotlight Features. This reduces the need to repeatedly prepare and resubmit detailed Artist information for every opportunity, while also ensuring Artists only progress to more detailed application stages where there is strong curatorial alignment and genuine potential fit, helping avoid unnecessary time spent preparing extensive submissions for opportunities that may not be the most suitable match at that time.
- EOI applications are open on a rolling basis, and/or whilst the form is accessible, to maximise opportunities for Artists to EOI as best suits their process.
- Locate the EOI via the website menu: Artists > Artist Applications > Artists Centre
- <https://www.eaglesnestgallery.com.au/artist-applications/>

### EXHIBITION & REPRESENTATION OPPORTUNITIES

- **Ongoing Representation (Gallery Collective / Gallery Artist)** – join our community of represented Artists, with opportunities for ongoing display, marketing, Gallery promotions and display in our Gallery Collective spaces.
- **Bi-Monthly Main Gallery Exhibition Program** – curated two-month exhibitions in the Main Gallery room (with a one-week break between cycles).
- **Spotlight Feature Program** – a flexible highlight opportunity (weekend to one month) showcasing individual Artists or projects with promotional support.



## THE APPLICATION PROCESS

The Gallery offers two pathways for Artists seeking opportunities.

- Option 1 - Ongoing Gallery Artist Pathway**
- Option 2 - Single Curated Project Pathway**

Both pathways follow a simple two-stage process and begin with the same initial **Artist Registration & Submission Form (EOI)**, where Artists can nominate the opportunities they wish to be considered for, including ongoing Gallery representation, Exhibitions, Spotlight Features, or singular project opportunities.

### *Artist Registration & Submission Form* (extract)

I am expressing my interest in being considered for the following (select as many options as apply)

- Gallery Artist / Ongoing Representation / Gallery Collective only
- Gallery Artist & All Related Opportunities (Including EOI's For Exhibition and Spotlight Feature Programs)
  - Singular Exhibition Only
  - Singular Spotlight Feature Only

The two-stage structure allows the Curatorial Panel to receive all essential Artist information upfront for informed review, while also reducing duplication and saving Artists from repeatedly preparing materials for multiple opportunities.

The initial EOI acts as a central Artist profile and may also include a brief exhibition or project concept where relevant.

Artists who progress through Stage 1 may then be invited to Stage 2, where detailed Exhibition and/or Spotlight Feature applications are submitted for specific curated opportunities.

Applications are accepted on a rolling basis, allowing Artists to apply at a time that best suits their practice, project development, and creative process.

### • **OPTION 1 – Ongoing Gallery Artist Pathway**

For Artists seeking ongoing opportunities with the Gallery. This includes being featured in the Gallery Collective and opportunities to apply for Exhibitions and Spotlight Feature/s.

The application process has two chronological stages.

#### **Stage 1: Submit Your Artist Details & Apply to Join the Gallery**

- All Artists begin by submitting an **Artist Registration & Submission Form Expression of**



### Interest (EOI).

- This is a **one-time application** that allows the Curatorial Panel to review your Artist practice, experience, and suitability for Gallery opportunities.
- Using one central form ensures all essential information is received in one place and avoids duplication when applying for future opportunities.
- Within the form, select the preferred option “**Gallery Artist / Ongoing Representation / Gallery Collective only**” and/or “**Gallery Artist & All Related Opportunities (Including EOI's For Exhibition and Spotlight Feature Programs)**”.
- The **Artist Registration & Submission Form** EOI contains the opportunity to briefly present an Exhibition concept for Artists’ who wish to apply only for Exhibition and/or Spotlight Feature opportunities.
- Your application will be reviewed and you will receive an email with the process outcome.

### Successful Applications: Ongoing Gallery Artist Pathway

- You will receive the **Gallery Artist Terms, Conditions & Policy Agreement**
- Once signed and returned, you will receive an email confirming your place as a Gallery Artist. **Commencement in the Gallery Collective begins and you can apply for Exhibitions and/or Spotlight Features.**

### Stage 2: Apply for Opportunities

Approved Artists may then submit detailed EOI’s via the online forms for specific opportunities, including:

- Exhibitions
- Spotlight Features
- Other curated projects

You can submit as many applications as best suits your arts practice.

### • OPTION 2 – Single Curated Project Pathway

For Artists seeking consideration for a specific **Exhibition** and/or **Spotlight Feature** opportunity only.

### Stage 1: Submit Your Artist Details

- All Artists begin by submitting an **Artist Registration & Submission Form Expression of Interest (EOI)**.
- Within the form, select the corresponding preferred option “**Singular Exhibition Only**” and/or “**Singular Spotlight Feature Only**”.
- Select the opportunity to **briefly outline an Exhibition/Spotlight Feature concept**



while supplying your broader Artist information for curatorial review.

- Submit the **Artist Registration & Submission Form Expression of Interest (EOI)**.
- Following curatorial review you will receive an email with the outcome.
- Selected Artists will be **invited to submit an official detailed EOI via the Exhibition and/or Spotlight Feature online forms** for the relevant opportunity/s.

### **Successful Applications: Single Curated Project Pathway**

- Successful applicants will be issued a project-specific agreement and Exhibition Guidelines document for Exhibition/s and the **Gallery Artist Terms, Conditions & Policy Agreement** to guide you through the process and for your records.
- Please note that a current, signed **Gallery Artist Terms, Conditions & Policy Agreement** is required to be listed as a Gallery Artist **and/or** be presented in an Exhibition and/or Spotlight Feature and/or participate in any Gallery programming.

### **Stage 2: Apply for Opportunities**

Approved Artists may then submit detailed EOI's via the online forms for specific opportunities, including:

- Exhibitions
- Spotlight Features
- Other curated projects

You can submit as many applications as best suits your arts practice.

## **THE REVIEW PROCESS**

- The EOI applications shall be reviewed in line with internal guidelines and curatorial direction.
- Applications will be assessed and applicants advised within a few months of receipt upon a panel review process. It is envisaged that Curatorial Panel reviews shall occur every three months or as triggered as per internal guidelines reflecting the amount of applications during a period of time.
- Applications will receive notification via email within a few days after their application has been reviewed by the Curator Panel process.
- As a professional Gallery, Artists' who are approved for an Exhibition will receive an official offer that includes guidelines and key dates.

## **MULTIPLE APPLICATIONS ACCEPTED**

- We recognise that Artistic practices evolve over time, with Artists' continually developing new bodies of work, exploring styles, and undertaking ongoing creative processes.
- Accordingly, we acknowledge that a single application may not always be sufficient. Artists



are therefore welcome to submit multiple applications as needed throughout the year.

- Please fill out separate EOI forms for different bodies of works / Exhibitions / Spotlight Features where applicable.

## **REPRESENTED IN MORE THAN ONE GALLERY**

- If you are represented with another Gallery you may still apply.
- We are happy to also share your talent to our client base so long as it does not infringe on other pre-existing arrangements.
- Please review your contract/check with your other Gallery regarding their terms and conditions in relation to this.
- Please provide confirmation of any terms and commission agreements in writing via email.

## **FURTHER INFORMATION**

- Please see our Frequently Asked Questions (FAQ) for guidelines about the best practices to support your application/s.

# EXHIBIT YOUR WORK AT EAGLES NEST FINE ART GALLERY

Eagles Nest Fine Art Gallery invites artists to submit an Expression of Interest (EOI) to be considered for our Exhibition and Spotlight Feature program and representation in our Gallery Collective. Located on the Surf Coast, our Gallery provides a professional platform for artists to showcase their creativity and be part of our talented and vibrant artistic community.



In support of our artists there is no fee to exhibit nor a fee to be featured in our Gallery. A commission is applicable to sold artworks.

## EOI'S ARE OPEN FOR:



### ONGOING REPRESENTATION (Gallery Artist / Gallery Collective)

Join our community of represented artists, with opportunities for ongoing display, marketing, and Gallery promotions in our Gallery Collective spaces.



### BI-MONTHLY MAIN GALLERY EXHIBITIONS

Curated two-month exhibitions in the Main Gallery room (with a one-week break between cycles).



### SPOTLIGHT FEATURE

A flexible highlight opportunity (weekend to one month) showcasing individual artists or projects with promotional support.

Please note that the application process has two chronological stages:

1

Register your artist details & submit your expression of interest



2

Applying for Opportunities

The "ARTIST REGISTRATION & SUBMISSION FORM" EOI provides a dedicated pathway for submitting all relevant information to the Curatorial Panel, without duplicating material otherwise required of Gallery Collective Artists when applying for further opportunities.

The "ARTIST REGISTRATION & SUBMISSION FORM" EOI contains the opportunity to briefly present an Exhibition concept for Artists' who wish to apply only for Exhibition and/or Spotlight Feature opportunities.

Once approved via the "ARTIST REGISTRATION & SUBMISSION FORM" EOI process, the Artist may then submit detailed EOIs for specific opportunities, including the official Exhibition and Spotlight Feature programs via the relevant online forms.



Please see our FAQ section regarding frequently asked questions and the application process.

## THE APPLICATION PROCESS

1

### REGISTER YOUR ARTIST DETAILS & SUBMIT YOUR EXPRESSION OF INTEREST



#### ARTIST REGISTRATION & SUBMISSION FORM (EOI)

Submit your artist details and expression of interest via our online form.

Includes the opportunity to briefly present an Exhibition concept for Artists who wish to apply only for Exhibition and/or Spotlight Feature opportunities.



#### CURATORIAL PANEL REVIEW

Your application will be reviewed by the Curatorial Panel.



#### NOTIFICATION OF OUTCOME

You will be notified of the outcome via email.



The application process has two chronological stages:

2

### APPLYING FOR OPPORTUNITIES



#### SUBMIT DETAILED EOIS FOR SPECIFIC OPPORTUNITIES

Once approved, you may submit detailed EOIs via the relevant online forms.



#### BI-MONTHLY MAIN GALLERY EXHIBITIONS

Curated two-month exhibitions in the Main Gallery room (with a one-week break between cycles).



#### SPOTLIGHT FEATURE

A flexible highlight opportunity (weekend to one month) showcasing individual artists or projects with promotional support.



#### CURATORIAL REVIEW & SELECTION

Applications are reviewed in line with internal guidelines and curatorial direction.

Successful artists will receive an official offer with guidelines and key dates.